



Additional Support Needs Tribunal Visual Guide to the Sensory Hearing Suites



This Building is the Glasgow Tribunals Centre.

Arriving



The Tribunals Centre is at 20 York Street, Glasgow.
There is a main entrance and a side entrance.
I will go in the side entrance.
Someone I know will be with me.

Inside the building



Someone I know will be with me.
The hearing clerk will meet us inside the building.
The hearing clerk will tell me their name.
The hearing clerk will show us where we are going.

Going Up



Someone I know will be with me.
We will go up in the lift to the 6th floor.
The lift has lots of mirrors.
The hearing clerk will come with us and show us where to go.
If I don't like the lift, we can walk upstairs to the hearing room.

Getting to the right room



6	Hearing Rooms 601-603
	Waiting Rooms 10-14
level 4	No Public Access
level 3	Meeting Rooms
	Conference Rooms
level 2	Hearing Rooms 201-209
	Waiting Rooms 6-9
	Mediation Rooms
	Consultation Room
level 1	Hearing Rooms 101-112
	Waiting Rooms 3-5
	Home Office
	Consultation Rooms
	Representatives Room
	Interpreters Room
You are on level G	Hearing Rooms G01-G12
	Waiting Rooms 1 & 2
	Medical Room
	Presenting Officers Room
	Clerks Office
	Interpreters Room

Someone I know will be with me.

We will get out of the lift at the 6th floor.

The hearing clerk will show us where to go next.

Entrance to the sensory hearing floor



Someone I know will be with me.
This is the corridor which takes me to my waiting room.
I can touch the plastic plants on the wall if I want to.
The hearing clerk will show us where to go next.



Waiting Room 1

We use pictures like this on the door to the room



Someone I know will be with me.

The hearing clerk will show us to where to wait until the hearing starts.

We will sit down and wait.

The hearing clerk will tell me when it's time to go into another room.

The hearing clerk will tell us where to go.



Hearing Room 1

We use pictures like this
on the door to the room



Someone I know will be with me.
Some adults will be sitting at the table.
The adults will tell me their names.
I can sit or move around anywhere in the room.
I can have a break when I need a break.



Waiting Room 2

We use pictures like this on the door to the room



Someone I know will be with me.

The hearing clerk will show us to where to wait until the hearing starts.
We will sit down and wait.

The hearing clerk will tell me when it's time to go into another room.
The hearing clerk will tell us where to go.



Hearing Room 2

We use pictures like this
on the door to the room



Someone I know will be with me.
Some adults will be sitting at the table.
The adults will tell me their names.
I can sit or move around anywhere in the room.
I can have a break when I need a break.



The 1-2-1 Room

We use pictures like this on the door to the room



Inside hearing room 2 there is a 1-2-1 room.
I might go into this room to talk to an adult. This will usually be someone I know.
The adult will ask me questions.
The adult will listen to me.
The adults in hearing room 2 can see and hear me but I won't have to see and hear them.
I can sit or move around in the room.
I can have a break when I need a break.



Waiting Room 3

We use pictures like this on the door to the room



Someone I know will be with me.

The hearing clerk will show us to where to wait until the hearing starts.

We will sit down and wait.

The hearing clerk will tell me when it's time to go into another room.

The hearing clerk will tell us where to go.



Hearing Room 3

We use pictures like this
on the door to the room



Someone I know will be with me.
Some adults will be sitting at the table.
The adults will tell me their names.
I can sit or move around anywhere in the room.
I can have a break when I need a break.